**University of Toronto Spine Program**

**SPINEFEST**

**Monday, June 14, 2021. 5:00PM– 7:30PM**

**VIRTUAL**

**Abstract Submission**  **GUIDELINES**

**Deadline**: Monday, March 15, 2021, 11:59PM

**Guidelines**:

* Submitter must be from the University of Toronto / supervised or co-supervised by U of T Spine Program faculty;
* Submission must be by the first author;
* Multiple abstracts are accepted;
* Confirmation of receipt of abstract will be sent via email to the submitter. Please ensure email address is accurate;
* **Form** for Abstract Submission (below) must be completed and submitted via email in word file to Nadia Jaber at [uoft.spine@utoronto.ca](mailto:uoft.spine@utoronto.ca) no later than Mar 15, 2020 at 11:59pm with email subject line: *SpineFEST2021 Abstract Submission*. Please name the file as follows: initial of your first name and last name followed by SpineFEST2021. E.g*. NJSpineFEST2021*. In case of multiple abstract submissions please provide abstract submission number at the end. E.g. *NJSpineFEST2020#1*
* Abstract must be 250 to 350 words and written under headings as listed in the form (**PURPOSE, METHODS, RESULTS, AND CONCLUSIONS).** *Font type and size: Arial 11, with 1.5 line spacing;*
* *No graphs, tables or photographs should be included;*
* All authors and affiliations must be listed on the abstract and are not included in the word count;

**Reviewing Process & Awards:**

* All abstracts will be reviewed and vetted carefully by the University of Toronto Spine Program Council;
* Reviewing and rating will be based on CIHR criteria and rating Scale;
* Winners of first place and second place abstract award will be notified to provide oral presentation at SpineFEST. Submitters of approved abstracts will present their work at the e-poster presentation session. Best e-poster presentations announcement and award presentation will be the end of SpineFEST day. *Due to COVID -19 pandemic this year oral presentation will be provided live online in SpineFEST Virtual Webinar the e-poster session will be on VoiceThread (instructions to follow).*
* Results of submission will be sent to the submitter by mid-April with full program agenda and instructions on oral presentations and e-poster presentations.

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**SUBMITTER (FRIST AUTHOR) INFORMATION**

Name:

Degree:

Affiliation:

e-mail:

Address:

Street City Postal Code

Tel:

*Continue to next page*

**ABSTRACT INFORMATION**

**TITLE:**

**AUTHORS & AFFILIATIONS:**

**PURPOSE**:

**METHOD**:

**RESULTS**:

**CONCLUSIONS**: