

**Assessment of training deadline for 2014
certification examination:**

- Specialty (*including Surgical Foundations*):
April 30, 2013
- Subspecialty:
August 31, 2013

[*Penalty fees apply for late applications*](#)

**How to apply for assessment & register for
the Royal College examination:**

- Complete the Preliminary Assessment of Training [Application](#)
- Include a copy of the following:
 - Medical degree (English, French or certified translation with a copy of the original degree)
 - Credit card authorization form for assessment fee
- Submit to Credentials Unit
 - An acknowledgement will be emailed within 2 business days of receipt
 - A ruling letter outlining your eligibility for the 2014 certification examinations will be sent in December 2013
- Register for examination
 - Registration forms are sent via email and must be submitted by February 1, 2014 deadline
 - No late registrations will be accepted

Surgical Residents – The Surgical Foundations (SF) examination is taken during the 2nd year of residency. Applications for assessment should be submitted during the first year of residency.

Residents completing their surgical residency in 2014 must notify the Credentials Unit in writing by **April 30, 2013** of their intent to take the final examination.

Refer to the Royal College website for a [list of surgical specialties](#) requiring the SF examination.

**You may also need to include with your
application a copy of:**

- Verification of all periods of non-Canadian training
- Official name change (if different than your medical degree)
- Success at screening examination (if medical school qualification is from a non-Canadian/non-USA accredited medical school)
- Release of information form

Severe Fail – Candidates registered for the certification examinations should be aware of Section 5.9 of the Royal College's severe fail policy. General information on policies and procedures for certification and fellowship including the severe fail policy is available on the Royal College website.

Important links to Royal College website:

www.royalcollege.ca

[Credentials & Examinations](#) [Application form](#) [Assessment deadlines](#)

[Preliminary assessment of training Policies](#)

Tel: (613) 730-8191 or credentials@royalcollege.ca